

**Minutes
of the meeting of the Joint Group
on the Implementation of Project Management**

**Room 1036
House of Ministries
Astana**

**Oct 20, 2017
9 a.m.**

Agenda

Review of the “Creation of the Public Health Service and Development of Cross-sectoral Cooperation” project

Chaired by: L. Aktayeva, Vice-Minister of Health of the Republic of Kazakhstan, Head of the Joint Group

Attended by: T. Sultangaziyev (moderator), A. Yesmagambetova, B. Sharip, G. Iskakova, Z. Akhmetova, Z. Mushanova, A. Darbayev, S. Salykbayeva, A. Aiypkhanova, Z. Nurgaliyeva, K. Absattarova, Y. Spatayev

Delegated tasks:

1. To Department of Strategic Development and Public Health (A. Yesmagambetova):

1.1. Develop a draft model statute of duties of Divisions of Public Health Service at Departments of Health of provinces and the cities of Astana and Almaty and Departments of the Committee for Public Health Protection.

Deadline: Nov 15, 2017

1.2. Submit a notice to Departments of Health regarding the duties of Divisions of Public Health Service at Departments of Health, Departments of the Committee for Public Health Protection, regional Healthy Lifestyle Centers and the submission of progress reports, as well as the separation of duties of Divisions of Public Health Service from those of Divisions of Primary Care.

Deadline: Nov 5, 2017

1.3. Submit proposals to Departments of Health on provisions of additional finances for training of public health specialists in 2018.

Deadline: Nov 5, 2017

1.4. Submit a notice to RSE on REM “National Center for Problems of Healthy Lifestyle Development” regarding the promotion of prepared video clips on healthy lifestyle to the Committee for Public Health Protection and its Departments and regional Healthy Lifestyle Centers for future broadcasting at places of mass gathering in the regions.

Deadline: Oct 27, 2017

1.5. Submit proposals on consideration of allocation of additional staff positions for Divisions of Public Health Service at Departments of Health.

Deadline: Nov 5, 2017

2. To Committee for Public Health Protection (Z. Bekshin):

Address the issue of involving business entities, professional medical associations and other organizations for promotion (development) of video and audio clips on healthy lifestyle and protection of children's and adolescents' health.

Deadline: Nov 20, 2017

3. To Department of Strategic Development and Public Health (A. Yesmagambetova) **in cooperation with Committee for Public Health Protection** (Z. Bekshin), **Republican Center for Health Development** (A. Aiypkhanova):

Finalize the project roadmap taking into account the comments and suggestions provided during this meeting of the Joint Group.

Deadline: Nov 3, 2017

4. To Republican Center for Health Development (A. Aiypkhanova):

4.1. Finalize the report on international systems of long-term modelling and forecasting of disease development on regional and national levels taking into account the comments from the Department of Strategic Development and Public Health.

Deadline: Oct 25, 2017

4.2. Develop a training program in public health for conducting training seminars in 2018 for Divisions of Public Health Service at Departments of Health, Departments of the Committee for Public Health Protection, regional Healthy Lifestyle Centers.

Deadline: Dec 15, 2017

4.3. Develop a schedule of training seminars in public health in 2018 for Divisions of Public Health Service at Departments of Health, Departments of the Committee for Public Health Protection, regional Healthy Lifestyle Centers.

Deadline: Dec 15, 2017

4.4. Form a list of potential lecturers/speakers for conducting training seminars in public health.

Deadline: Dec 15, 2017

4.5. Develop a training package for public health for conducting training seminars on a continuing basis.

Deadline: Mar 1, 2018

4.6. Consider the possibility of creating an association of public health.

Deadline: Dec 15, 2017

4.7. Submit proposals on inclusion of PR specialists in the project group.

Deadline: Nov 3, 2017

4.8. In cooperation with PR specialists, conduct training on promotion of the public health PR campaign for employees of Divisions of Public Health Service at Departments of Health, Departments of the Committee for Public Health Protection and regional Healthy Lifestyle Centers.

Deadline: Dec 15, 2017

**Chair of the Joint Group on Implementation,
Vice-Minister of Health of the
Republic of Kazakhstan**

(signature)
L. Aktayeva